



Yarnfield Primary School
SUMMIT LEARNING TRUST

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8th March 2019

Breakfast Club

We recognise that parents need to use our Breakfast club facilities, however more recently the number of children attending has increased and we do not always have sufficient staff to ensure that the provision is of high quality. In order to improve this we are asking parents to:

1. Book the sessions needed in advance using the booking forms provided by the school or by printing off a form from the school website (under parents tab) or collect a form from the office.
2. Pay in advance using ParentPay or cash at the school office for the sessions required.
3. Each session will cost **£2**, then **£1** for each sibling, this includes the childcare provision as well as a light breakfast.
4. Parents will need to sign their children into each session using the side hall door (up the steps). This is important, firstly for safeguarding your child and also as a record of attendance against payment. Parents will not need to enter the hall.

We are not able to accommodate Nursery age children at present.
No refunds will be given for non-attendance (as staffing has already been allocated and costed).

At 8.45am children will be taken to their classrooms. We can currently cater for a maximum of **50** therefore places will be allocated on a first come first served basis.

The changes will take effect from week commencing 25th March 2019.

I am happy to discuss the above on Wednesday 13th March at 8.00am or Wednesday 13th March at 5.30pm.

Yours sincerely,

Mrs D Jandu
Principal