

Admissions Procedure

Our Vision:

Aspiration, achievement and self-belief are the 'golden threads' that lead to a bright future.

At Yarnfield Primary School we have five core aims that are threaded through everything we do. We:-

- Are ambitious for all to achieve beyond expectation
- Compete with the belief that we have every chance of success
- Are nurtured in a culture where we are confident to take risks
- Engage and inspire learners by expanding their world
- Are proud of our community and know that together we achieve more

Starting school is an important step in the life of a child; we therefore try to make it a pleasurable and happy one.

The admission procedures for the Nursery Class and the Reception classes operate in line with Birmingham Local Authority's policy.

NURSERY

Parents should apply directly to the school.

The Nursery Class offers 78 Part Time places for children to start the term after their 3rd birthday. There are opportunities for free or paid full time places. Parents/guardians are welcome to visit the Nursery and meet staff before applying, please contact the school office. We expect children to be fully toilet trained before they start our Nursery, however, arrangements are in place if this is not possible.

RECEPTION

Parents should apply to the Local Authority. Forms are sent to home addresses with details on how to complete these forms online. We have an admission limit of 90 children. Children come into school in the September of the academic year in which they become five,

although it is possible to defer entry until later in the year in exceptional circumstances.

In July, children being admitted to the Reception class who have not been to our nursery, are invited, with their families, to spend a half day in school, getting to know the teachers and becoming familiar with the equipment and surroundings. Parents must be aware that a place in the nursery does not guarantee a place in Reception.

In September, children are admitted on a gradual, flexible basis over the first few weeks:

- a) - mornings or afternoons only,
- b) - full-time, but going home at lunch-time,
- c) - full-time

CRITERIA FOR ALL ADMISSION

Places are allocated in accordance with the Birmingham Local Authority's criteria for admissions, and are offered to: -

1. Application on exceptional grounds including children who have an Educational Health Care Plan that names Yarnfield Primary School as the preferred provider and children in the care of the Local Authority
2. Children who have brothers or sisters already in the school at the time of admittance
3. Children who live nearest to the school by a straight-line measured distance from the school gates.

Parents should contact the school office for admissions to all year groups other than first time applications to Reception. A waiting list will apply if the admission limit of 90 children is exceeded in any year group.

APPEALS

Parents have the right of appeal against non-admittance. Full details can be obtained from the School Admissions and Pupil Placement Service: <http://birmingham.gov.uk/school-admissions>
Application forms can also be accessed on this site.

VISITS TO SCHOOL

Prospective parents are welcome to visit the school at any time during the school day by appointment.

An Open Morning for prospective Nursery and Reception parents is held in the Autumn Term.

IN YEAR ADMISSIONS

If you have recently moved into the area or if you wish to transfer your child from their current local school, please come into the school at any time during term time and collect an Admissions form from us. When it is completed, you will need to bring it back in together with your child's birth certificate and a proof of your address (council tax, water rates, gas or electricity bill, but NOT bank statement or telephone bill). We will be happy to advise you as to your position on our waiting list once a registration has been completed.

Date Reviewed	September 2019
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